

# Agenda

**MEETING: STANDARDS COMMITTEE**  
**VENUE: Meeting Room 3, County Hall, Northallerton**  
**DATE: Monday, 2 June 2008 at 10.30 am**

## Business

1. Appointment of Chairman
2. Minutes of the meeting held on 3 March 2008. **(Pages 1 to 9)**
3. Appointment of Vice-Chairman
4. Public Questions or Statements.

Public access to the meeting. Members of the public have a right to attend any meeting of the Council, its Committees (or Sub-Committees, if any) held in public or that part of the proceedings which are held in public; have access to any public report or other public papers and to ask questions or make statements relating to the business of that body subject to:-

- Notice having been given of the question or statement and the Member to whom it is addressed at least 3 working days before the meeting; and
- No member of the public being entitled to speak for more than 3 minutes.

5. Annual Report of the Committee to Council – Report of the Monitoring Officer  
**(Pages 10 to 15)**
6. Communications Strategy - Report of the Monitoring Officer. **(Pages 16 to 26)**
7. Local Ethical Framework – Report of the Monitoring Officer **(Pages 27 to 54)**
8. Corporate Complaints Procedure – Report of the Chief Executive  
**(Report not yet available)**
9. Members' Attendance at Committees – Report of the Head of Legal and Committee Services  
**(Pages 55 to 78)**

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10. Dispensation Requests – Hambleton Car Parking Charges – Report of the Monitoring Officer  
**(Pages 79 to 82)**
11. Complaints and Findings/Guidance from the Standards Board – Report of the Monitoring Officer  
**(Pages 83 to 84)**
12. Protocol re Gifts and Hospitality – Report of the Monitoring Officer **(Page 85)**
13. Hambleton District Council re Chairing of Meetings – Verbal report of the Chairman
14. Work Programme – Report of the Monitoring Officer. **(Pages 86 to 97)**
15. Such other business as, in the opinion of the Chairman, should, by reason of special circumstances, be considered as a matter of urgency.

CAROLE DUNN  
Head of Legal and Committee Services and Monitoring Officer

County Hall  
NORTHALLERTON

22 May 2008

SML

**NOTES:**

- (a) Members are reminded of the need to consider whether they have any personal or prejudicial interests to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why they have any personal interest when making a declaration.

The relevant Committee Administrator, Monitoring Officer or Deputy Monitoring Officer (the Head of Legal and Committee Services) will be pleased to advise on interest issues. Ideally their views should be sought as soon as possible and preferably prior to the day of the meeting, so that time is available to explore adequately any issues that might arise.

- (b) Tea and coffee will be available in the Members' Room a quarter of an hour before the meeting. Will Members please help themselves.

- (c) Lunch will be available.

- (d) **EMERGENCY PROCEDURES FOR MEETINGS**

**FIRE**

The fire evacuation alarm is a continuous Klaxon. On hearing this you should leave the building by the nearest safe fire exit. From Meeting Room 3 this the staircase outside Meeting Room 3 or the staircase opposite the main entrance. Once outside the building please proceed to the fire assembly point outside the main entrance

Persons should not re-enter the building until authorised to do so by the Fire and Rescue Service or the Emergency Co-ordinator.

An intermittent alarm indicates an emergency in nearby building. It is not necessary to evacuate the building but you should be ready for instructions from the Fire Warden.

If you discover a fire, you should sound the alarm and then dial 9-999 asking the Fire Brigade to come to the main County Hall Building, Northallerton. You should then dial 0 and inform the switchboard as to where the fire is.

There are alarm points at each end of the Meeting Room corridor – and at the main stairway.

**ACCIDENT OR ILLNESS**

First Aid treatment can be obtained by telephoning Ex 2919 which is the Occupational Health and Safety Section.

# STANDARDS COMMITTEE

1.

## Membership

COUNTY COUNCILLORS - (3)		
1.	MARSHALL, John	Liberal Democrat
2.	MARSHALL, Brian	Labour
3.	SOWRAY, Peter	Conservative
MEMBERS OTHER THAN COUNTY COUNCILLORS - (3) VOTING		
1.	DAGLISH James	Independent Member (to 2009)
2.	FLEMING Ms Gillian	Independent Member (to 2011)
3.	HOLT, Ms Janet	Independent Member (to 2011)
TOTAL MEMBERSHIP - (6) QUORUM - (3) including one Independent		

2. Substitute Members

1.	FLETCHER, John	Conservative
2.	BATEMAN, Bernard	Liberal Democrat
3.	SNOWBALL, Jim	Labour

Note: The Standards Committee is not subject to the rules on political balance.

## TERMS OF REFERENCE

As set out in Article 9.03 of the Constitution